



KING EDWARD'S SCHOOL  
BIRMINGHAM

## Managing Risks for a Return to School

### Prior to reopening KES has:

- Conducted a deep-clean of all school indoor environments, including classrooms, toilets and other spaces
- Prepared the school in relation to social distancing guidance; including:
  - calculated maximum occupancy of all rooms and rearranged/cordoned off desks appropriately
  - placed posters throughout the school highlighting; 2m distancing, hand washing, 'catch it, bin it, kill it' guidance and high touch points
  - provided handwashing guidance in wash rooms
  - marked all corridors at 2m intervals
- Enhanced the hand-cleaning facilities –with additional external wash basins fitted and sanitizer units throughout the school
- Restricted toilets to a maximum occupancy in line with 2m distancing
- Ensured that staff and pupils know that they should not attend school if they have symptoms, have tested positive or have been in contact (within the last 14 days) with anyone who has
- Ensured appropriate PPE is available for any staff performing roles which will require it (e.g. first aider)
- Provided a suitable isolation area to care for pupils who show symptoms and/or test positive
- Advised parents, guardians and pupils of the school's policies on social distancing, hygiene, uniform and notification process if there are any confirmed COVID-19 cases

### For all pupils upon arrival at school, we will:

- Ensure all changes to routines and all new safety arrangements, are fully explained to pupils, with full induction for any pupils new to the school
- Explain the fire evacuation procedures
- Ensure pupils have opportunities to discuss any fears, worries or concerns with a trusted adult

### During the school day, we will:

- Require appropriate social distancing in all areas of the school
- Require regular hand washing by pupils and staff
- Highlight the location of hand sanitiser stations at key points around the Schools
- Provide pupils and staff with the opportunity to raise any concerns
- Implement enhanced daily cleaning procedures in the School (particularly the cleaning of high touch points)
- Ensure safe occupancy levels of all facilities and areas; including classrooms, dining rooms, toilets and other spaces
- Explain clearly any measures related to when pupils arrive and leave the site

- Ensure equipment is not shared between pupils, other than when appropriate cleaning has taken place
- Open windows to increase ventilation
- Allocate appropriate recreation areas (inside and outside) and ensure pupils and staff are aware of any new procedures and safe occupancy levels
- Be very clear that any bullying related to the pandemic will not be tolerated