

<b>RISK ASSESSMENT:</b>	<b>Eg: Porter Duties</b>	
<b>Establishment:</b> King Edward VI High School for Girls	<b>Assessment by:</b>	<b>Date:</b>
<b>Review Date:</b>	<b>Approved by:</b>	<b>Date:</b>



<b>Hazard and associated risk</b>	<b>Who is at risk?</b>	<b>Current risk level H/M/L</b>	<b>Control measures implemented to reduce risk level</b>	<b>Resulting risk level H/M/L</b>

<b>REVIEWS:</b>
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KING EDWARD'S SCHOOL  
BIRMINGHAM

### Risk Assessment For Visits And Trips

Visit/Journey:

Date: Age Group:

Number of Pupils:

Number of Accompanying Adults:

Trip Leader:

Trip Leader signature: ..... Signed: Assistant Head: ..... Date .....

<b>Aspect</b> (Use check list to help identify possible hazards)		<b>Satisfactory</b>		<b>Is Further Action Necessary?</b> (Comment)		
		<b>Yes</b>	<b>No</b>	What	By When	Completed
Type	<b>Details</b>					
Medical Considerations						
Assembling/ Dispersing						
Journey						
Working Areas						

Activity Organisation						
Seasonal Considerations						
Equipment						
Staffing						