



KING EDWARD'S SCHOOL  
BIRMINGHAM

## Graduate Sports Assistant - Rugby (residential option available)

King Edward's School in Birmingham, one of the best independent day schools in the country, seeks a Graduate Sports Assistant with a specialism in rugby. This is a term time position starting in late August 2026.

### The Role

This is an excellent opportunity to join a successful department, with a national reputation for Physical Education and Games, from late August 2026 to early July 2027. If you are an enthusiastic, knowledgeable, and skilled sportsperson who is looking to potentially move into a career in sport in the future, then we would like to hear from you.

The successful candidate will provide support across the sports department and work alongside the PE and sports coaching team, working with students from year 7 to Year 13. This will involve assisting with both management of school teams and also the House sport programme. They will be expected to be available at all times that school sport takes place, including Saturdays and evenings during term time.

We would welcome applicants who have a strong background in rugby.

**Hours:** This is a fixed term appointment which will run until 7<sup>th</sup> July 2027. The start date will coincide with KES pre-season activities and will be confirmed by the Director of Sport once pre-season dates have been set. The provisional start date will be 17<sup>th</sup> August 2026.

Whilst exact working times will vary, the earliest start time would be 7.45 and the latest finish time would generally be 5.30pm, unless the Graduate Sports Assistant is involved in any sporting fixtures.

**Accommodation:** Accommodation is available on site, and is charged and deducted each calendar month

**Salary:** Actual salary of £20,935.

**Other benefits:** Enrolment into a generous Defined Contribution pension scheme  
60% off school fees at King Edward's School and King Edward VI High School for Girls (subject to admissions criteria)  
Free on-site parking  
Free lunches in term-time  
Use of the onsite gym and swimming pool

**Reporting to:** Mr George Adams (Director of Sport) & Mr Matthew Bartlett (Deputy Head Co-curricular)

## **The Sports Department**

King Edward's School maintains a level of sporting involvement and success far beyond what might be expected of a traditionally highly academic boys' day school. The department's traditional "big three" team sports (Rugby, Hockey, Cricket) continue to thrive and are increasingly combined with a range of alternative provisions in response to pupil interest: athletics, fencing, racket-sports, football, water-polo etc. The school – through teams and individuals – achieves regional and national success in a range of sports, has consistently been named in the top Sporting Schools in the country by School Sport Magazine and is always included in the lists of top Cricketing schools by The Cricketer magazine.

The Department is staffed by a variety of committed full-time teaching and coaching staff with a traditional collection of teacher-coaches whose contribution has always been invaluable to provision at the school.

## **Facilities**

Set just outside Birmingham City Centre next to Birmingham University in Edgbaston, the School boasts enviable sporting facilities on site. As well as a new Sports Hall, fitness suite and classroom, we have three rugby pitches/cricket squares available on our immediate grounds, with an outstanding dedicated square and a first-team Rugby pitch close by with pavilion and tennis courts. A floodlit astro with its own pavilion hosts our first team Hockey fixtures, and we borrow a further two astros from the girls' school with whom we share a site. A world-class athletics facility is shared with the University. We also have an indoor 6-lane, 25-meter swimming pool.

We have excellent relationships with local and regional clubs in a wide variety of sports, particularly a growing and deepening partnership with Warwickshire Cricket Club.

## **"Making People Better Through Sport" - the ethos and values of KES Sport:**

At King Edward's School, we believe in the power of sport and physical activity to shape character and community - to develop exceptional young people through sport.

Our ambition is not only to nurture talented performers but to ensure that every pupil develops confidence, resilience, and a lifelong enjoyment of physical activity. We strive to create an inclusive environment where all pupils, regardless of ability or interest, are challenged, supported, and inspired to achieve their personal best while contributing to the shared spirit and traditions of KES.

## **Mission Statement**

Sport at King Edward's School exists to inspire every pupil to achieve their personal best, to belong to something greater than themselves, and to find challenge, opportunity, and enjoyment through lifelong engagement in physical activity.

Through a broad and inclusive sporting programme, we aim to develop character, resilience, and leadership; to promote wellbeing and lifelong participation; and to nurture excellence that reflects the values and traditions of King Edward's School.

At King Edward's School, sport empowers our students to grow in character, embrace challenge, develop excellence and enjoy lifelong involvement in physical activity.

### ***The purpose of Sport at KES: Why do we do it?***

Sport at KES is more than competition or physical activity - it is a vehicle for character, confidence and connection. It helps pupils discover their strengths, build resilience and form lifelong habits of health and movement.

Sport at KES develops character, wellbeing and community. Every pupil should experience joy in movement, pride in representing their school, and inspire pupils to achieve their best. Competition is used as an educational tool; a classroom for building courage, embracing failure, and developing humility and teamwork.

## **Main Duties**

- To help supervise the day to day running of the PE curriculum.
- Help with the organisation of both PE and Games programmes for all students.
- Coach practices before school, during lunchtime, after school practices and match days (midweek and Saturdays)
- To help with the organisation of fixtures, transport and catering for one of the major sports.
- To take responsibility for the coaching of a squad in each term
- Referee/umpire school fixtures
- To assist, where required, with other School squads, including the 1st team in their major sport
- Ensuring proper record keeping within the department and ensuring that reporting, both internally and to parents, is consistent with the policy of the School.

To undertake any other reasonable duty related to the department that the Chief Master & Principal, Director of Sport, or Deputy Head (Co-curricular) may delegate.

## **Person Specification**

The ideal candidate would be expected to show evidence of many of the following skills and qualities. The following information demonstrates qualities that would be considered essential or desirable and how these will be tested during the recruitment process.

<b>Experience and Qualifications (tested in application)</b>	<b>Essential</b>	<b>Desirable</b>
A good Honours Degree or equivalent	✓	
Recognised Coaching Qualification		✓
A high level of playing and/or coaching in rugby	✓	
Previous experience of working with or training young people in a learning environment		✓

<b>Skills and Abilities (tested in application, interview and references)</b>	<b>Essential</b>	<b>Desirable</b>
Strong communication skills	✓	
Ability to motivate and inspire pupils across the age range	✓	
Commitment to the provision of quality and equality of opportunity in the teaching of Sport	✓	
Confident use of ICT	✓	
A commitment to undertaking an involvement in whole school life	✓	

<b>Personal Attributes (tested at interview and in references)</b>	<b>Essential</b>	<b>Desirable</b>
Commitment to safeguarding children and young people	✓	
Organised, positive and able to prioritise and work to deadlines	✓	
Punctuality	✓	
Be a role model to pupils and colleagues, modelling the School's Values	✓	

## **How to apply**

To apply for this role, please forward a completed application form, equal opportunities monitoring form (both available for download at [Work with us - King Edwards School](#)) and a covering letter addressed to Mr Matthew Bartlett, Deputy Head (Co-curricular) by email to: [kesrecruitment@keschools.org.uk](mailto:kesrecruitment@keschools.org.uk).

The deadline for applications is **9am Thursday 23<sup>rd</sup> April 2026**.

Interviews will provisionally take place the following week.

Please note that we reserve the right to interview and appoint before the advertised closing date. As such, early applications are strongly encouraged to ensure full consideration for this post.

If you have any queries about the role or would like to discuss it in more detail, please contact the Director of Sport, George Adams by email to: [g.adams@keschools.org.uk](mailto:g.adams@keschools.org.uk).

*King Edward's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants invited to interview will be required to provide proof of identity, preferably a birth certificate, although where this is not available we will accept other forms of ID. Online searches will also be carried out for all shortlisted candidates, as required by Keeping Children Safe in Education. Successful candidates will be required to undergo an enhanced DBS check and other pre-employment checks. A copy of the School's Recruitment, Selection and Disclosure Policy is available on the website [www.kes.org.uk](http://www.kes.org.uk).*